



## NEW CONSTRUCTION LIGHTING INCENTIVES FOR BUSINESS CUSTOMERS

The following information is provided as part of the PowerSavers conservation program to encourage non-residential customers to select and install energy efficient equipment for their facilities. This program is a joint offering from participating utilities of the Minnkota Power Cooperative (MPC) and the Northern Municipal Power Agency (NMPA).

### Instructions for Use:

**For complete instructions, please refer to the Terms and Conditions on page 6.**

**Step 1: Determine Eligibility.** Equipment must be new and installed in a facility served by one of the participating municipals or cooperatives utilities listed below:

<input type="checkbox"/> City of Alvarado	<input type="checkbox"/> Halstad Municipal Utilities	<input type="checkbox"/> Roseau Electric Cooperative
<input type="checkbox"/> Bagley Public Utilities	<input type="checkbox"/> Hawley Public Utilities	<input type="checkbox"/> Roseau Municipal Utilities
<input type="checkbox"/> Baudette Municipal Utilities	<input type="checkbox"/> North Star Electric Cooperative	<input type="checkbox"/> City of Stephen Municipal Utilities
<input type="checkbox"/> Beltrami Electric Cooperative	<input type="checkbox"/> PKM Electric Cooperative	<input type="checkbox"/> Thief River Falls Municipal Utilities
<input type="checkbox"/> Clearwater-Polk Electric Cooperative	<input type="checkbox"/> Red Lake Electric Cooperative	<input type="checkbox"/> Warren Municipal Utilities
<input type="checkbox"/> Fosston Municipal Utilities	<input type="checkbox"/> Red River Valley Cooperative Power Association	<input type="checkbox"/> Wild Rice Electric Cooperative

**Step 2: Install New Equipment.** Only new products, which are exact product types listed on this form, are eligible for prescriptive incentives. If the potential incentive is greater than \$15,000, contact the utility to get pre-approval.

**Step 3: Complete and sign the application.** Forms must be received within 60 days of installation. Incomplete applications will cause delays in payment.

**Step 4: Attach the following documentation:**

- Itemized invoices including costs for equipment installed and installation labor.
- Specification sheets for lamps, ballasts and fixtures installed.

**Step 5: Mail completed paperwork to your utility, listed on page 2 of this form.**

## PARTICIPATING COOPERATIVES

**Beltrami Electric Cooperative**  
4111 Technology Drive, P.O. Box 488  
Bemidji, MN 56619-0488  
(218) 444-2540 or 1-800-955-6083, (218) 444-3676 (fax)

**Clearwater-Polk Electric Cooperative**  
315 N. Main Ave.  
Bagley, MN 56621-1001  
(218) 694-6241 or 1-888-694-3833, (218) 694-6245 (fax)

**North Star Electric Cooperative**  
441 State Hwy. 172 N.W.  
P.O. Box 719  
Baudette, MN 56623-0719  
(218) 634-2202 or 1-888-634-2202, (218) 634-2203 (fax)

**PKM Electric Cooperative**  
406 N. Minnesota Street  
Warren, MN 56762-0108  
(218) 745-4711 or 1-800-552-7366, (218) 745-4713 (fax)

**Red Lake Electric Cooperative**  
P.O. Box 430  
Red Lake Falls, MN 56750-0430  
(218) 253-2168 or 1-800-245-6068, (218) 253-2630 (fax)

**Red River Valley Cooperative Power Association**  
P.O. Box 358  
Halstad, MN 56548-0358  
(218) 456-2139 or 1-800-788-7784, (218) 456-2102 (fax)

**Roseau Electric Cooperative**  
1107 Third Street N.E.  
Roseau, MN 56751-0100  
(218) 463-1543 or 1-888-847-8840, (218) 463-3713 (fax)

**Wild Rice Electric Cooperative**  
P.O. Box 438  
Mahnomon, MN 56557-0438  
(218) 935-2517 or 1-800-244-5709, (218) 935-2519 (fax)

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## PARTICIPATING MUNICIPALS

**City of Alvarado**  
155 Marshall Street  
P.O. Box 935  
Alvarado, MN 56710  
(218) 965-4911

**Bagley Public Utilities**  
P.O. Box M  
Bagley, MN 56621  
(218) 694-2300, (218) 694-6623 (fax)

**Baudette Municipal Utilities**  
P.O. Box 548  
Baudette, MN 56623  
(218) 634-1850, (218) 634-9777 (fax)

**Fosston Municipal Utilities**  
220 East 1<sup>st</sup> Street  
Fosston, MN 56542  
(218) 435-1737, (218) 435-1961 (fax)

**Halstad Municipal Utilities**  
405 2<sup>nd</sup> Ave. West  
Halstad, MN 56548  
(218) 456-2128, (218) 456-2018 (fax)  
[www.halstad.com](http://www.halstad.com)

**Hawley Public Utilities**  
P.O. Box 69  
Hawley, MN 56549  
(218) 483-3331, (218) 483-3332 (fax)

**Roseau Municipal Utilities**  
1198 Center Street West  
Roseau, MN 56751  
(218) 463-2351, (218) 463-1231 (fax)

**City of Stephen Municipal Utilities**  
P.O. Box 630  
Stephen, MN 56757  
(218) 478-3614, (218) 478-3806 (fax)

**Thief River Falls Municipal Utilities**  
P.O. Box 528  
Thief River Falls, MN 56701  
(218) 681-5816, (218) 681-8225 (fax)

**Warren Municipal Utilities**  
120 East Bridge Ave.  
Warren, MN 56762  
218-745-5343, 218-745-5344 (fax)



Equipment		Specifications	Incentive Per Unit	Qty.	Incentive
High-Bay Occupancy Sensor Control		<ul style="list-style-type: none"> <li>This is an additional incentive to add occupancy sensors to control the high bay fluorescent fixtures listed on page 3.</li> <li>Programmed start ballasts are highly recommended for controlled fixtures.</li> </ul>	\$10.00 per controlled fixture		
<b>T5HO Fluorescent High-Bay Fixtures</b>					
T5HO 4 ft. High-Bay Fixtures	3-lamp	Before installing T5HO fluorescent high-bay fixtures, consult with a lighting professional (e.g., lighting suppliers and contractors) using their recommendations and lighting design software to match the most efficient design to actual lighting needs. Typically used instead of pulse start metal halide fixtures.	\$25.00		
	4-lamp		\$50.00		
	6-lamp		\$70.00		
All fluorescent fixtures must utilize electronic ballasts and T8 or T5 lamps. Ballasts shall have a power factor greater than 90%. Harmonic distortion of ballasts shall not exceed 20%.					
<b>LED Technologies (<i>Incentive must not exceed 75% of the purchase price</i>)</b>					
LED Screw-In Bulb		40-60W equivalent incandescent. ENERGY STAR recommended.	75% of the purchase price (\$4 max/bulb)		
LED Screw-In Bulb		65W or greater equivalent incandescent. ENERGY STAR recommended.	75% of the purchase price (\$8 max/bulb)		
LED Recessed Downlight		Complete fixture or replacement kit. ENERGY STAR recommended.	75% of the purchase price (\$8 max/fixture)		
LED Fixture - HID Equivalent		LED Fixture Wattage of < 40 Watts. Must be DesignLights Consortium approved. <b>If used as an outside fixture it must have a photocell.</b>	75% of the purchase price (\$40 max/fixture)		
LED Fixture – HID Equivalent		LED Fixture Wattage of > 40 Watts. Must be DesignLights Consortium approved. <b>If used as an outside fixture it must have a photocell.</b>	75% of the purchase price (\$80 max/fixture)		
LED Tubular Lamp		Must be DesignLights Consortium approved.	\$5.00/lamp		
LED Linear Fluorescent Replacement or New Fixture	1-lamp equivalent	<i>Must be DesignLights Consortium approved.</i>	\$5.00/fixture		
	2-lamp equivalent		\$10.00/fixture		
	3-lamp equivalent		\$15.00/fixture		
	4-lamp equivalent		\$20.00/fixture		
LED Case Lighting		Retrofit or new installations. Must be DesignLights Consortium approved.	\$25/door		
<b>Page 4 Subtotal</b>					

Summary of Incentives		
Page 3 Subtotal	Page 4 Subtotal	Total Incentive
\$	\$	\$

## Certifications and Signature

I hereby certify that: 1. The information contained in this application is accurate and complete; 2. All installation is complete and the unit(s) is operational prior to submitting application; 3. All rules of this incentive program have been followed; 4. I have read and understand the terms and conditions included with this document.

I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one incentive from this program on any piece of equipment. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages.

Customer Signature	Print Name	Date Equipment Installed:
		Date Submitted:

## Program Use Only

Date Received:	Post Inspected <input type="checkbox"/> Yes <input type="checkbox"/> No	Incentive Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$	Date Approved:
Utility or Program Representative:			
Joint Program Tracking #			

## Terms and Conditions

1. **Incentive Offer:** Projects must be implemented (completed) by **December 31, 2017**. An original signed application and invoices for materials and labor must be delivered to the participating utility at the address located on page 2 of this application **within 60 calendar days of installation (completion)**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice itemizing the **new equipment purchased and the manufacturer (OEM) specification sheets**. The invoice must indicate date of purchase, size, type, make, model and total project cost.
3. **Compliance:**
  - a. All projects are expected to comply with federal, state and local codes.
  - b. All equipment must be new with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives.
  - c. Equipment must meet specification requirements and be purchased and operating prior to submitting an incentive application.
  - d. Customers may only receive one incentive per piece of qualifying equipment.
  - e. If the project is in a leased building, the term of the lease must be at least five (5) years.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 45 calendar days. Incomplete applications will either delay payments or be denied. The participating utilities reserve the right to refuse payment and participation if the customer or contractor violates program rules and procedures. All projects exceeding \$15,000 of incentives will be inspected prior to incentive payment.
5. **Inspection:** Program staff may conduct an inspection of the facility to survey installed projects.
6. **Publicity:** The participating utilities reserve the right to publicize your participation in this program, unless you specifically request otherwise.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This incentive is subject to change or termination without notice at the discretion of the participating utilities.
8. **Logo Use:** Customers or allies may not use the participating utilities' name or logo in any marketing, advertising or promotional material without written permission.
9. **Disclaimers:** The participating utilities:
  - a. Do not endorse any particular manufacturer, product, labor or system design by offering these programs;
  - b. Will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
  - c. Do not expressly or implicitly warrant the performance of installed equipment or contractor's quality of work (contact your contractor for detailed warranties);
  - d. Are not responsible for the proper disposal/recycling of any waste generated as a result of this project;
  - e. Are not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment.

### **INCENTIVE LIMIT:**

All incentives are reviewed on a per project basis. All projects with estimated incentives over \$15,000 are subject to individual review and pre-approval. Incentives cannot exceed 75 percent of the total project cost.

### **ELIGIBILITY:**

These incentives are offered by the member utilities of Minnkota Power Cooperative, Inc. and the Northern Municipal Power Agency. For questions regarding eligibility, call your local utility listed on page 2.